Civic Garden Center Volunteer Safety Plan 2020

Overview
The Civic Garden Center (CGC) considers the safety of its volunteers its highest priority at all times. Due to the increased threat posed by the Covid-19 pandemic, we are putting in place additional safety protocols for all volunteer related events to ensure the safety of all CGC volunteers, their families, and the broader CGC community. Informed by CDC guidelines, new safety protocols will be enforced during all CGC related volunteer events, these measures are not optional!

Safety Protocols
- Social distancing is required at ALL times. CGC staff will complete all tasks that require people to work within 6ft of one another.
- Masks are required while working within close proximity of fellow volunteers and while inside CGC facilities. Masks will not be required the entire workday, only when deemed appropriate.
- Each volunteer will have their own set of tools to use, sharing of tools will be prohibited during the workday.
- Commonly touched surfaces will be cleaned frequently and we ask that volunteers wipe down restrooms surfaces after each use.
- Volunteers will be asked to sanitize their hands after each trip to the restroom and after coughing or sneezing (please be sure to cough and sneeze into your elbow, not your hands).
- We ask that anyone exhibiting COVID-19 related symptoms to stay home, PLEASE DO NOT ATTEND AN EVENT IF YOU ARE NOT FEELING WELL.

Statement of Liability
The CGC does not provide medical coverage for volunteers. The CGC is not responsible for any exposure to the Novel Coronavirus, or COVID-19, which is not a direct result of negligence on the part of their employees, volunteers, or the organization. We will continue to update all safety protocols based on the guidance of the CDC and local government agencies. We are more than happy to discuss questions or concerns related to the CGC’s Volunteer Safety Protocol and can be reached Monday-Friday, 9am-5pm at 513-221-0981 or at volunteer@civicgardencenter.org.

Thank you,

Sam Settlemyre
Volunteer Coordinator