

School Garden Workshop Series

Grant Writing Basics

Compiled by the Civic Garden Center

Websites:

- [Texas Instruments- Grant Writing](#)
- [KidsGardening Grant Opportunities](#)
- [Whole Kids Foundation](#)
- [Edible Schoolyard Project - Best Practices in Grant Writing](#)

General Tips:

Consider pursuing a contest instead of a grant. There is less competition and contests typically have clear gifts for each level of participation, ensuring your efforts will be rewarded!

Go local! It's much easier to make a connection with your local hardware store (Lowe's, Home Depot, etc.), grocery (Remke, Whole Foods, etc.), community organizations (churches, neighborhood councils, businesses, etc.). These local partners tend to be more involved and can help you beyond a one-time gift. When approaching local businesses have specific requests; ex. ask the manager at Lowe's if they would be able to donate the unsold seed packets to the school.

Before you write a grant request have the following information:

- ✓ Mission of the project/organization
- ✓ History of organization
- ✓ Case statement (what is the issue or problem to be solved?)
- ✓ Solution (how is your organization going to fix the problem?)
- ✓ Project description
- ✓ Budget
- ✓ Timeline

Consider what makes your school/project unique? Take time to create a personal story around your project to enhance your case beyond facts and figures. A compelling story will be helped by photos woven throughout the text or attached (if permissible).